

## ARTHUR PUBLIC LIBRARY BOARD MEETING

May 21, 2018

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Present: President Pate, Allen, Fritz, Mammoser, Singer, Yeakel: Director Cisna,  
Absent: Assistant Director Pruitt, Trustee Yoder

Meeting was called to order at 6:32 p.m.

Minutes from the April meeting were approved on a motion by Allen, second by Fritz.  
Treasurer's report: Approved in a motion by Mammoser, second by Yeakel.

### Co-Director's Report (although Kelsey was sick, Alice shared her report with board.)

1. Received Back-to-Books grant; will be a Director's University the first week of June.
2. Snack and pop machine discussion: possibly allow people to bring in drinks with lids? Provide healthy snacks? (This was tried without much success). Perhaps tell Pepsi we will change and see if that would prompt them to fix the machine? Trustees Mammoser and Singer opposed to the idea of getting rid of machines; rest of board ambivalent.
3. Possibly eliminate fax machine and use copier to fax. Will discuss next month.
4. Thoughts on job description for new person: would work 10-6, ability to do computer updates, cataloging. Keep Dawn where she is regarding hours as she has been trained for that time slot.

### Director's Report

1. Discussed adding additional cleaning day for the cleaning staff (Denise Yoder). Need for new commercial grade vacuum cleaner. No decisions made.
2. Reminded board that she will be retiring at the end of June.
3. Bills approved on a motion by Allen, second by Singer.

### Committee report

New computer carts will be in soon.

Employees, hours, and wages

Although it was on the agenda it was decided there was no need to adjourn to executive session to discuss appointments, wages and employment. Kelsey will receive a 5% increase.

Dawn \$9.50/hour; part-time person \$9.00/hour for 32 hours a week; sub \$8.25/hour.

Budget

Board reviewed budget making note of a few changes, one being 33% more for programming. Budget as presented was approved on a motion by Mammoser, second by Singer.

Old Business

Everyone who attended enjoyed the board dinner at Monarch in Monticello.

New Business

Need to firm up pricing on computer carrels.

Meeting was adjourned at 7:13 p.m. on a motion by Allen, second by Yeakel.

Respectfully submitted,

Kelsey Pruitt, Co-Director