

ARTHUR PUBLIC LIBRARY BOARD MEETING

December 18, 2017

Present: President Pate; Trustees Allen, Fritz, Mammoser, Singer, Yeakel, Yoder;
Director Cisna, Assistant Director Pruitt.

Meeting was called to order at 6:32 p.m.

Minutes from the November meeting were approved on a motion by Singer, second by Allen.

Treasurer's report for November was approved on a motion by Mammoser, second by Yeakel.

Director's report

- 1) Dawn Robinson has been hired to take Jolene's place. She is working 2-8 Monday-Thursday and 8 1/2 hours on alternating Friday or Saturday. There is a 90-day trial and after that she can sign up for pension benefits (3% matching). A motion was made to approve this move by Mammoser, second by Fritz. Motion carried.
- 2) Bids for printer were discussed and action was taken to approve the bid from GFI to purchase the printer for \$5,639 (or up to \$6,000) with a \$16 per month maintenance fee. This also includes 2000 black and white copies per month. Motion was made by Fritz, second by Allen. Motion carried. Other bids were from Advanced Digital and Watts Copy System but both Alice and Kelsey felt that GFI would give the best service for the cost.
- 3) A new anti-harassment/anti-discrimination policy is now required to be in place for libraries. Alice provided board members with a copy of this policy and it was approved on a motion by Yeakel, second by Yoder.
- 4) One goal for long-range planning for the year is more programming. The first adult program for the year will be a Second Saturday program (hopefully to continue each month). Saturday, Jan. 13 the library will have Sharon White from the costuming department at the Little Theater at 2 p.m.
- 5) Bills were approved on a motion by Singer, second by Mammoser

Committee reports

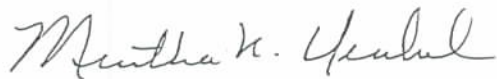
- 1) Lawn. John requested that we put the lawn service out for bid this year with specifications as to what is required.
- 2) Kitchen plans are still underway.
- 3) Adam hopes to have a sample desk for the computers for the board to look at at next month's meeting.

New business

Reviewed and took action on proposed Tax Levy Ordinance No. 12-18A-17. Motion was made to levy a total amount of \$195,840. Singer moved and Mammoser seconded. Motion passed.

Meeting was adjourned at 7:19 p.m. by Mammoser, second by Yoder.

Respectfully submitted,



Martha K. Yeakel, Secretary