

## MINUTES FOR ARTHUR PUBLIC LIBRARY BOARD

March 21, 2016

Present: President Pate; Trustees Allen, Randall, Yeakel. Director Alice Cisna. Absent: Fritz, Miller

Meeting was called to order at 6:35 p.m.

Minutes approved as read on a motion by Allen, second by Randall.

No treasurer's report available.

### Correspondence

Perused a copy of the report from Eberhardt Village regarding their request to Illinois Property Tax Appeal Board for reduction of their property tax assessment by over \$300,000.

### Library Director's Report

- 1) Alice provided a copy of the Annual Agreement with the Illinois Heartland Library System for SHARE services.
- 2) Fines and juvenile cards. Alice has proposed an amnesty program of 50% off for those owing \$10 and under; 75% off for those owing over \$10. Reviewed current policy.
- 3) Alice provided ideas for some programs that library might offer through webinars.
- 4) Discussed staffing during transition period upon Jill's retirement and hiring someone to take over Jill's outreach duties.

Bills were approved on a motion by Yeakel, second by Allen.

### Committee report

Insect extermination. Cost is \$475 annually. Motion was made by Randall with a second by Yeakel to pay this bill now.

### Old business

Collecting applications for library assistant until next meeting. May want to go ahead and set up interviews before that meeting. The job listing has been posted on the Illinois Heartland site, on the RAIL website and on our library website.

Alice will check with the News-Gazette about an ad.

### New business

There will be a retirement party and reception for Jill on her last day of work, April 28, from 1-3.

Meeting was adjourned at 7:20 p.m. on a motion by Allen, second by Randall.

Respectfully submitted,



Martha K. Yeakel, Secretary