

## ARTHUR PUBLIC LIBRARY BOARD MEETING

August 20, 2018

Present: Mammoser, Singer, Yeakel, Yoder; Director Pruitt. Absent President Pate, VP Allen and Fritz.

Meeting was called to order at 6:32 p.m. by Secretary Marty Yeakel.

Minutes were approved on a motion by Mammoser, second by Yoder.

Treasurer's report approved on a motion by Singer, second by Mammoser.

### Director's report - Kelsey Pruitt

- 1) Logo design options. Several were offered and we liked the one with the boy sitting under the tree. Suggested adding the library's address.
- 2) Summer reading. Will probably extend it further into July next year. Had 46 signups; average attendance of 27; 6 programs; 20 completed program. Also had some 7th and 8th graders who volunteered to help with the program.
- 3) Smart Procedure FOIA request. Smart Procedure purchases records and collects them for government agencies. The request was closed and withdrawn and no action was taken by the board.
- 4) Illinois Library Service Areas Map and Out of District Cards. Kelsey provided the board with the ILSA map showing the area library districts. This map allows staff to be able to check addresses and confirm they are in our library district before creating a library card. After checking many of our library accounts, Kelsey has found that there are multiple that are actually out of our district but entered as resident. A non-resident card costs \$65 per year which they can purchase OR current, active patrons will have their records updated and a letter will be sent asking them to go to the district where they live, get a card which can then be used in our library. Called a reciprocal card. Kelsey will let us know in a couple of months how this is working.
- 5) Bills were approved on a motion by Mammoser, second by Yoder.

Minutes committee was appointed. Pate and Allen.

### Committee report

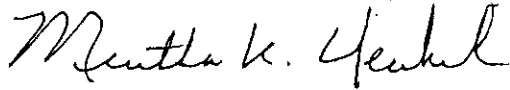
Getting a new handicapped parking sign.  
Tree is not looking good again.

Old business

- 1) Notary public status. Dawn is unsure about understanding the legalities of becoming a Notary Public. Staff will talk some more and Kelsey may ask Stephanie if she would like to do this task. Will have an answer by next month.
- 2) Children's area is done and looks very nice.
- 3) Hot water is finally fixed in the bathroom.
- 4) Denise Yoder is cleaning 3 times a week.

Meeting was adjourned at 7:02 p.m. on a motion by Mammoser, second by Yoder.

Respectfully submitted,

A handwritten signature in cursive script that reads "Martha K. Yeakel".

Martha K. Yeakel, Secretary