

## ARTHUR PUBLIC LIBRARY BOARD MEETING

September 16, 2019

Present: President Pate; Allen, Fritz, Mammies, Singer, Yeakel; Director Pruitt. Absent: Yoder

Meeting was called to order at 6:30 p.m.

Minutes were approved on a motion by Fritz, second by Singer.

Treasurer's report approved on a motion by Mammoser, second by Allen.

### Director's report - Kelsey Pruitt

- 1) The library will be closed on Monday, October 14 for staff training day. Will be focusing on desk circulation and shelving practices and will also spend some time cleaning.
- 2) Bench project. Tribute to Alice for her years of service. Some preferred wood to recycled plastic but that may not be an option. Bear Creek had two choices at \$450 and \$500. Adam is going to check with suppliers but would be nice to keep it local. Will need to be embossed. Amish Country Heirlooms does engraving and that might be a possibility.
- 3) Banning letter. See attached. May ban a patron from library for reasons listed. In the case of a child, parent may be called in and advised as to the reason for banning and terms. Would be handed out in person if possible. If not and they are over 14, the letter would be mailed to the youth; under 14, mailed to the parent. May be run by our lawyer first?
- 4) Vending machine will be on its way in a couple of weeks.

Bills were approved on a motion by Mammoser, second by Singer.

### Minutes committee

President Pate appointed Trustees Allen and Singer to review the minutes from the past year.

### Committee report

Nothing to report on gutters as of yet.

### Old business

On schedule for air conditioning work.

### New business

Library has received \$300 in memorials so far for Bill Dillon. Need consistency in way we honor board members. Possibly put something in bylaws. No decision just yet as to what we will do.

Meeting was adjourned at 6:54 on a motion by Singer, second by Allen.

Respectfully submitted,

